

## Privacy Policy for MGE Construction LLC

**Last Updated: March 27, 2025**

At MGE Construction LLC ("MGE," "we," "us," or "our"), we value your privacy and are committed to protecting the personal information you share with us. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you interact with us, including through our website, phone inquiries, or in-person consultations. By engaging with our services, you agree to the practices described in this policy. If you do not agree, please refrain from providing us with your information.

### 1. Information We Collect

We may collect the following types of information:

- **Personal Information:** This includes your name, address, email address, phone number, and any other details you provide when requesting a quote, scheduling a consultation, or signing a contract.
- **Project-Related Information:** Details about your construction or remodeling project, such as property address, design preferences, or budget, which you share with us.
- **Automatically Collected Data:** When you visit our website, we may collect your IP address, browser type, device information, and browsing behavior (e.g., pages visited) using cookies or similar technologies.
- **Payment Information:** If you make payments, we collect billing details (e.g., credit card numbers) through secure third-party processors, though we do not store this data ourselves.

### 2. How We Collect Information

We gather information:

- **Directly from You:** When you contact us via phone, email, our website's contact form, or in person.
- **Indirectly:** Through website analytics tools or third-party services (e.g., subcontractors or payment processors).
- **From Public Sources:** Occasionally, we may use publicly available data (e.g., property records) to prepare project estimates.

### 3. How We Use Your Information

We use your information to:

- Provide and manage our construction services, including project planning, estimates, and communication.
- Respond to your inquiries and schedule appointments.
- Process payments securely through trusted third-party providers.
- Improve our website and services by analyzing usage patterns.
- Comply with legal obligations or resolve disputes.
- Send you updates about your project or, with your consent, marketing materials about our services.

#### **4. Disclosure of Your Information**

We may share your information with:

- **Subcontractors and Partners:** Trusted professionals (e.g., electricians, plumbers) who assist in completing your project, only as necessary.
- **Service Providers:** Third parties like payment processors, web hosts, or analytics tools that help us operate our business.
- **Legal Authorities:** If required by law, regulation, or court order.
- **Business Transfers:** In the event of a sale, merger, or acquisition of MGE Construction LLC, your data may be transferred as part of the business assets.

We do not sell, rent, or share your personal information with unrelated third parties for marketing purposes without your explicit consent.

#### **5. Cookies and Tracking**

Our website may use cookies to enhance your experience. These small data files help us track site usage and remember your preferences. You can disable cookies in your browser settings, but this may limit some website functionality.

#### **6. Data Security**

We take reasonable steps to protect your information from unauthorized access, loss, or misuse, using physical, technical, and administrative safeguards. However, no method of transmission over the internet or electronic storage is 100% secure, and we cannot guarantee absolute security.

#### **7. Your Choices and Rights**

- **Opt-Out:** You may opt out of marketing communications by contacting us or following unsubscribe instructions in emails.
- **Access or Correct:** You can request to review or update your personal information by reaching out to us.
- **Deletion:** You may ask us to delete your data, subject to legal or contractual obligations (e.g., retaining records for completed projects).

## **8. Third-Party Links**

Our website may contain links to external sites (e.g., suppliers or partners). We are not responsible for their privacy practices, so please review their policies if you visit them.

## **9. Children's Privacy**

Our services are not directed to individuals under 13. We do not knowingly collect personal information from children under this age. If we learn such data has been collected, we will delete it promptly.

## **10. Changes to This Policy**

We may update this Privacy Policy from time to time. Changes will be posted on our website with an updated "Last Updated" date. Your continued use of our services after changes indicates your acceptance of the revised policy.

## **11. Contact Us**

If you have questions, concerns, or requests regarding this Privacy Policy or your data, please contact us at:

**MGE Construction LLC**

37 Sayat Nova, Yerevan, 0025, RA

Phone: +374 44 60 08 09

Email: [info@mge.am](mailto:info@mge.am)

Website: [www.mge.am](http://www.mge.am)

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